WFUNA INTERNATIONAL MODEL UN (WIMUN)

DELEGATE ARRIVAL PACKAGE
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LETTER FROM THE SECRETARY-GENERAL

Dear Delegates, Faculty Advisors, Observers, and Guests,

My name is Madeleine Northfield, and on behalf of the Secretariat of WIMUN 2020, I would like to extend a warm welcome to all participants of the upcoming conference. As we enter the 30-day countdown before WIMUN, we hope you are just as excited as we are for what’s to come.

WIMUN serves as a space where delegates from across the globe can gather to discuss some of the world’s most pressing issues. From environmental sustainability to social justice, WIMUN creates a platform for the leaders of tomorrow to begin creating change today. This year, we have introduced WIMUN NY High School, focusing this particular conference on some of tomorrow’s youngest leaders. The challenges the international community faced a decade ago are very different the ones we see today, but hold similar themes and patterns, such as environmental degradation and increased human rights violations to the world’s minorities. I encourage delegates to use this platform to be innovative and tackle, head first, some of the world’s most challenging issues, some of which have been debated for decades in the same city we will be in.

The WIMUN Approach is the most accurate simulation of the real United Nations. The UN stands at the center of global efforts in achieving sustainability. The World Federation of United Nations Associations hosts many events annually, with the mandate to empower youth around the world - through Model UN, and beyond it. At WIMUN 2020, you will meet fellow MUNers, real UN experts, and like-minded individuals, all striving to make their communities better. I encourage you to take this opportunity and develop your global horizons by embracing the diversity of perspectives at WIMUN, and seeking common ground in the spirit of diplomacy, both during and outside of committee sessions.

The following guide provides a brief overview of the conference, and contains important details regarding arrival and delegate preparation. Should you require any further information, please feel free to reach out to our team through the various contacts provided in this document. We are here to assist and support you to the best of our abilities. Should this be your first WIMUN, welcome! And to all our returners we can’t wait to have you back! See you at WIMUN 2020!

Warm Regards,

Madeleine
Northfield
WFUNA INTERNATIONAL MODEL UNITED NATIONS

The World Federation of United Nations Associations (WFUNA) is a global non-profit organization working for a stronger and more effective United Nations. Established in 1946, we represent and coordinate a membership of over 100 United Nations Associations and their thousands of members. We work to build a better world by strengthening and improving the United Nations through the engagement of people who share a global mindset and support international cooperation – global citizens.

WFUNA International Model United Nations (WIMUN) is the world’s most accurate simulation of the United Nations and is the flagship Model UN conference hosted and organized by (WFUNA). Located at the United Nations Headquarters in New York City, WFUNA has worked closely with the UN Department of Public Information (UNDPI) to precisely simulate the United Nations in Model UN programs and provide students with the most realistic, educational, and practical experience. The WIMUN program features intensive training workshops taught by UN officials and briefings on important agenda items by UN Agencies. It is an unparalleled opportunity for youth empowerment through civic engagement and understanding of relevant global issues. For more information on program elements, conference schedule, Meet the Team, media, and WIMUN approach, please visit our website: wfun.org/wimun

World Federation of United Nations Associations
CONFERENCE SCHEDULE

Friday, January 31, 2020

09:00-17:00 Registration
09:00-17:00 UN Tour (with purchase of ticket)
18:30-19:30 Opening Ceremony
19:30-20:30 Opening Plenary Session

Saturday, February 1, 2020

09:00-12:00 Training Sessions and UN Speaker Workshops
13:30-15:00 Training Sessions and UN Speaker Workshops
15:30-17:30 Simulation Session I
19:00-21:00 Simulation Session III

Sunday, February 2, 2020

09:00-12:00 Simulation Session III
13:30-17:30 Simulation Session IV
19:00-20:30 Simulation Session V
21:00-23:00 The WIMUN Global Experience

Monday, February 3, 2020

09:00-12:00 Simulation Session VI (Action Phase)
15:30-16:30 Closing Plenary Session
16:30-17:30 Closing Ceremony
20:00-23:00 High School Delegate Social

ATTIRE

During conference sessions, western business attire is expected. This consists of full suit (or blazer and slacks) for men, and a skirt, blouse, dress, or suit for women.

During delegate socials, business casual is required; however delegates are not required to wear suits.

VENUE LOCATIONS

GRAND HYATT (REGISTRATION, WORKSHOPS AND COMMITTEE SESSIONS)

The Grand Hyatt is located next to Grand Central Terminal on East 42nd Street at the junction with Lexington Avenue, in Midtown Manhattan. Within the hotel we will be using the conference suites located above the entrance level.

TRANSPORT OPTIONS TO HOTEL

NOTE:

- We recommend researching routes with Google Maps (and similar applications) prior to departure, as there may be more appropriate routes depending on changes in the public transportation system.
- Listed costs and travel times are estimations

Transportation Available from All Airports

*New York Airport Service.* Contact directly to schedule share-ride van/bus service.

- Costs: $15.00 to $20.00 per person.
- Phone: (718) 875-8200;
- Web: [www.nyairportservice.com](http://www.nyairportservice.com)

*Super Shuttle:*

- Contact Super Shuttle directly to schedule share-ride van service
- Rates are from $25.00 to $30.00 per person
- Phone: (800) 622-2089
- Web: [www.supershuttle.com](http://www.supershuttle.com)
Transportation from JFK

*AirTrain:* This train connects JFK airport with the E subway line.

1. Take the E train to 42nd Street and walk to Times Square (look for signs for the 7 or S trains)
2. Take the 7 or S train to Grand Central Station, where the Grand Hyatt is located
   - Cost: $7.75 per person

*New York Subway:*
- Cost $2.75 per person
- This option takes about 2 hours
- Web: [http://web.mta.info/nyct/subway/](http://web.mta.info/nyct/subway/)

*Taxi:* Please refer to website for updated information

Transportation from LaGuardia

*Bus and Subway:*
1. M60 bus to 125th Street and St. Nicolas Avenue
2. Then take a downtown 4, 5 or 6 subway train.
3. You can take any of these trains to Grand Central Station, and then walk underground to the Grand Hyatt Hotel.
   - Cost: $2.75 per person, per ride. There is no charge for transfers between the bus and subway
   - This option requires 90 to 120 minutes transit time
   - Web: [http://web.mta.info/nyct/subway](http://web.mta.info/nyct/subway)

*Taxi:* Please refer to the website for updated information

Transportation from Newark Airport

*AirTrain and PATH:* These trains connect Newark airport and New York City's Penn Station.

1. From Penn Station, take the 1 or 2 subway trains to 42nd Street and walk to Times Square Station (look for signs for the 7 or S trains)
2. Take the 7 or S train to Grand Central, where the Hyatt can be reached by walking underground
   - AirTrain cost: $5.00
   - PATH trains cost: $2.75
New York Subway:
- Cost $2.75 per person
- This may take around 2 hours transit time
- Web: http://web.mta.info/nyct/subway/

Bus: The Newark Liberty Airport Express buses depart and drop off at 120 E. 41st Street, one block from the Grand Hyatt Hotel
- Bus Tickets can be purchased from the Park Avenue News Stand (101 Park Avenue)
- Buses leave the airport every 30 minutes
- Costs: $11.00 for students (ages 12-16) and $17 for adults (one-way)
- Web: http://www.newarkairportexpress.com

Taxi: Please refer to the website for updated information

Transportation from Penn Station (Amtrak)

Subway:
1. From Penn Station, take the A, C or E subways uptown to 42nd Street
2. Take the 7 or S train to Grand Central Station
3. You can walk underground to the Grand Hyatt
   - Cost: $2.75 per person

Taxi: Please refer to the website for updated information

TRANSPORT OPTIONS FROM HOTEL TO SOCIAL VENUES

Transportation from Grand Hyatt New York to the University Social Venue (Lucky Strike)
- Walk for 30 minutes (1.5 miles) west along 42nd Street past 11th Avenue
- Bus: Take the M42 bus from 42 Street & Lexington Avenue to 12 Av/W 42 St
- 624-660 W 42nd St, New York, NY 10036, USA
HOTEL CHECK-IN AND CHECK OUT

- All those staying at the Grand Hyatt should check-in directly with the front desk. The conference check-in table will not have any materials for hotel check-in.
- Schools and delegates staying at the Grand Hyatt Hotel can check-in after 4:00 pm on the first day of their reservation.
- For those arriving before 4:00 pm, the hotel will check your luggage until your proper check-in time for free.
- All those staying at the Grand Hyatt should check in directly with the front desk; the conference check-in table will not have any materials for hotel check-in.
- On the last day of your reservation, delegates and delegations should head to the front desk and check out before 11:00 am. Staying past 11:00 am may incur additional charges.

CONFERENCE CHECK-IN

- Faculty advisors, head delegates and individual delegates should go to the Conference Check-In table on the Conference level of the Grand Hyatt near Shubert Boardroom.
- Conference representatives will be at the table from 09:00 am to 5:00 pm on Friday January 31st. Conference representatives will be on site from 8 am if delegates arrive early. Please contact us as soon as possible by emailing logistics.wimun@gmail.com if you are planning to arrive before or after the afore-mentioned time.
- Please note that all teams must check in at the Conference Check-In table, regardless of whether or not they’ll be staying at the Grand Hyatt. Registration during the listed registration is mandatory for attendance to the opening ceremony and plenary.
- Registration and check-in will not be taking place at the UN Headquarters.
- UN Security Badges will only be given to Head Delegates, Faculty Advisors, and Individual Delegates at the Conference Check-In table.
- Each delegation/single delegate will receive exactly the number of badges as the number of delegates and faculty advisors that they have paid for.
- Please do not bring any guests to the UN, as their names have not been submitted to UN Security and we have a very limited number of passes.
- Delegates MUST check in with the conference before going to the UN or else they will not be able to enter the United Nations.
OPENING CEREMONY AND OPENING PLENARY

The Opening Ceremony and Plenary will take place from 6:30pm-8:30pm on Friday, January 31st.

Opening Ceremonies and Opening Plenary represent the first sessions of the conference, so all delegates are fully expected to wear their Western Business attire. WIMUN reserves the right to ask any inappropriately dressed delegates to leave the Opening Sessions.

Attendees should plan to arrive at the opening ceremony around 5:30pm. Please do not bring any large bags, large cameras, alcohol, drugs, or any other unnecessary items. All participants must have their Pass, which they can pick up at the check-in desk at the Hyatt. Food and drinks are prohibited for guests, and all participants will be required to throw any food/drink items away before entering.

All delegations must enter the opening ceremony as a group. Upon entry, participants should find their seats behind the appropriate country placard that they are representing for the conference. It is essential that all groups arrive on time, as new entrants may not be admitted after ceremonies have begun. All directions from conference personnel and staff should be seen as mandatory. Participants are invited to bring a camera, however no private photographers or video cameras are allowed at any session of the conference.
RECOMMENDED PLACES TO VISIT

One World Observatory at the World Trade Center

Ride a Sky Pod to the top of the tallest building in the Western Hemisphere, grab a bite at the cafe, take an interactive tour of the city, and then check out the unparalleled skyline. See for yourself why One World Observatory is truly An Experience Above. Take subway with ease, the closest stop is the E at World Trade Center. One World Trade Center can also be accessed from the Cortland Street/World Trade Center station on the 1 train, Park Place station on the 2 or 3 trains, or Cortland Street on the R train.

Grand Central Terminal

Located next to the Grand Hyatt, it can easily be reached on foot. On the lower levels there is an extensive food market and the terminal incorporates a major railroad and subway interchange.
Times Square

Popular with tourists and often the focus of New Year celebrations, Times Square is famous for its bewildering array of neon signs, bright lights, tourist shops and much, much more! To reach it, take the subway line 7 west to Times Square 42nd Street station. Alternatively, it is 30 minutes away on foot.

Central Park

Once one of the largest urban parks in the world, Central Park stretches for more than half the length of Manhattan and contains plenty of natural beauty as well as man-made features such as the natural History Museum, Metropolitan Museum of Art and the Guggenheim, all of which are located on its East and West flanks by 81st Street. To reach the park, take Subway Line 7 west to Times Square and transfer to the N/Q/R line going north to 57th Street/7th Avenue. The park starts at this point.

Downtown

The historic heart of New York, Downtown is built upon the original Dutch settlement and is now home to a number of world famous landmarks including the 9/11 Memorial, World Trade Center and Wall Street (with the New York Stock Exchange). Ferries to Liberty Island (home to the Statue of Liberty) can be taken from here. To reach downtown, take the 4/5/6 line south to Wall Street and walk west.
GENERAL ASSEMBLY SECRETARY AND OFFICIALS

WIMUN is an accurate simulation of the United Nations, and one of the key aspects of a proper UN simulation includes empowering delegates themselves to lead the conference in the role of General Assembly officials. This is meant to convey the proper power structure in the UN where the Member States determine their own officials and the UN Secretariat assists those officials. Each of the officials and supporting staff that will participate in meetings of the GA, ECOSOC, Security Council and ILO are described below.

GENERAL ASSEMBLY OFFICIALS AND SECRETARIAT STAFF

The key officials of the General Assembly elected by the 193 Member States for a one-year term include the President of the General Assembly (PGA), the Vice-Presidents (VPGAs), Chairs, Vice-Chairs and Rapporteurs.

The President of the General Assembly (PGA) is the guardian of the General Assembly (GA) Rules of Procedure but has no say in the actual decision-making of the GA. In this role the PGA, opens and closes each GA plenary meeting, rules on points of order, and presides over discussions in plenary meetings. The PGA and VPGA also play an important role in helping delegates reach consensus when needed. In addition, the PGA organizes thematic debates and plays an important role in raising the public visibility of the GA. The PGA position is traditionally rotated across the five regional groups and is not held by a Member State that are permanent members of the Security Council (UK, US, France, Russia, China). Then the PGA is absent, one of the Vice-Presidents is called upon to assume the role of “acting President of the GA” with the same mandate and responsibility as the PGA. Vice-Presidents from permanent members of the Security Council (P-5) do not usually assume this role.

Substantive issues on the UN agenda are considered in the Plenary or in one of the six Main Committees. The Chair declares the opening and closing of Committee meetings. In these meetings he or she directs the discussions, makes sure that the rules are observed, accords the right to speak, puts forward questions, announces decisions and facilitates the negotiation process. The Chair has complete control of the proceedings at any meeting and has the responsibility of maintaining order at all times. The Chair can speak impartially on behalf of the Committee as a whole but may not promote any national (assigned country) or personal views and does not vote.

The General Assembly is guided by the General Committee (the PGA, VPGAs, and the Chairs of the six Main Committees) which assists in drawing up the agenda and making various recommendations regarding the general conduct of meetings (e.g., time limit of statements) of the General Assembly. These officials also play an important role in monitoring the progress that is being made in reaching consensus in Plenary and Committee meetings on the resolutions that are being discussed. Any one of them can help facilitate the negotiations as needed.
The Main Committees are led by the Bureau (Chair, Vice-Chair and Rapporteur).

All of the meetings of the GA Plenary and Main Committees are supported by UN Secretariat staff. Sitting next to the presiding officer, whether it is the PGA or Chair, is a Secretary who is a staff member of the UN Secretariat in the Department of General Assembly and Conference Management. At WIMUN NY HS 2020, there are nine Secretaries, to assist the presiding officers of one of the Main Committees or GA Plenary. The Secretaries are in charge of compiling the Secretary-General’s Report, maintaining expertise on the rules of procedure, and in working with Committee leadership to generate scripts for the formal meetings.

SECURITY COUNCIL OFFICIALS AND SECRETARIAT STAFF

The Council is under the leadership of the President. Unlike the General Assembly, for which elections are held for the General Assembly Officials, the seat of the Presidency of the Security Council is on a rotating basis. The President of the Security Council will perform duties similar to that of a Chairperson for the General Assembly Committees. The President declares the discussions, makes sure that the rules are observed, accords the right to speak, puts forward questions, announces decisions and facilitates the negotiation process.

The Directors of the Security Council are also staff members of the Secretariat in the Department of Political Affairs. At WIMUN, the Director plays a similar role to that of the Committee Secretary in that the Director is in charge of compiling the Secretary-General’s Report, maintaining expertise on rules of procedure, and in working with Council leadership to generate scripts for the formal meetings.

ECOSOC OFFICIALS AND SECRETARIAT STAFF

ECOSOC has 54 member Governments which are elected for three-year terms by the General Assembly. Seats on the Council are allotted based on geographical representation with fourteen allocated to African States, eleven to Asian States, six to European States, ten to Latin American and Caribbean States, and thirteen to Western European and other States. Each year, a representative from a different region is chosen to head the Council as its President.

ECOSOC consists of many Subsidiary Bodies. Three of them, the Commission on Population and Development (CPD), the Commission on Crime Prevention and Justice (CCPCJ) and the UN Forum on Forests (UNFF) will be simulated at WIMUN NY. Much like the General Assembly Main Committees, these Functional Committees of ECOSOC are led by a Bureau composed of a Chair, Vice-Chair and Rapporteur and supported by a Secretary who is a UN staff member.

The Commission on Crime Prevention and Criminal Justice has a structure that is unique among the ECOSOC Functional Commissions. When the CCPCJ is in session, the delegates are typically working on many resolutions at the same time. To facilitate the negotiation process when delegates are spread thin, the CCPCJ intermittently convenes a Committee of the Whole (CoW) during the session to allow
all of the delegates to hear about the status of negotiations updates the Chair of the CoW on the progress that has been made during informal consultations. The Chair of the CoW leads a line by line review of the amendments that delegates have not yet been able to agree on and tries to help them reach consensus. If there are still amendments that need to be bracketed after the intervention of the Chair of the CoW, the delegates return to informal consultations to try and resolve any remaining differences. Informal consultations are led by the sponsor of a resolution. If the delegates are not able to reach consensus on the text of a resolution, it is withdrawn and no action is taken.

INTERNATIONAL LABOUR ORGANIZATION OFFICIALS AND OFFICE STAFF

The International Labour Organization (ILO) is the only tripartite UN agency where government, employer and worker representatives can freely and openly debate and develop labour standards and policies.

The executive council of the ILO, called the Governing Body, takes decisions on ILO policy, decides the agenda of the International Labour Conference (ILC), adopts the draft Programme and Budget of the Organization for submission to the Conference, and elects the Director-General.

The Director General, elected every five years, is the leader of the International Labour Office which is the permanent secretariat of the ILO.

The ILC meets annually in Geneva and sets the international labour standards and the broad policies of the ILO. It also functions as a forum for discussion of key social and labour questions. The Conference establishes committees to deal with the items on its agenda. These committees meet throughout the Conference finalize their reports, or any instruments, like a Convention, they may have drafted, which are then presented to the plenary for adoption. At WIMUN NY HS, delegates will be simulating the Standard Setting Committee to negotiate a new Convention on violence and harassment in the world of work. A Chair and Vice-Chair preside over all sittings of the Committee with the support of the Coordinator who is a staff member of the International Labour Office.
SECRETARY-GENERAL’S REPORT AND RESEARCH

The Secretary-General reports to the General Assembly on topics relevant to the agenda. This is formally called the Secretary-General’s Report, and it is used to brief Member States and update them on international news and UN actions taken regarding a topic.

At WIMUN, the Secretary-General’s Report will serve as an introduction to the issue at hand, similar to a Background Guide at other Model UN conferences you may have attended. Each Committee Secretary has committed countless hours to put together this report with the Secretary-General and Under-Secretaries-General.

Delegates have the unparalleled opportunity to discuss real UN topics that are currently and relevant to the work of the UN. Therefore, an immense amount of research behind the Secretary-General’s Report stem from real UN sources, and we encourage you to focus your research in the same manner by visiting the website of Permanent Missions or UN Paper Smart (https://papersmart.unmeetings.org/en/). In the “Further Research” section of each Secretary-General’s Report, delegates can also find valuable references to past resolutions, reports of the committee on the topic, past Secretary- General’s Reports, and summary records. It is highly recommended that delegates are familiar with the contents of these documents prior to the conference.
POSITION PAPER CRITERIA AND SPEAKER’S LIST

Each delegate is expected to submit a Position Paper, which are statements indicating your country’s position that serves as your introduction to your Committee. The criteria for Position Papers are as follows:

1. Position Papers must be submitted by a delegate (or delegation) by the deadline for the delegate or delegation to be considered for an award
2. Position Papers are to be submitted on the MyMUN conference platform
3. Position Papers will be made available to your committee so other delegates can view your responses
4. Each section should contain at least one paragraph of response. Position Papers should be about a page long in total

At the United Nations, speaking order is predetermined through submissions of the request to speak. The Committee leadership will handle all requests and publish a speaker’s list at the start of the session. At WIMUN, we are simplifying this step by combining it with the submission of Position Papers. Speaking order for each committee will be determined by the order, which Position Papers are submitted.

Position Papers are to be submitted no later than Monday, January 20, 2020 at 11:59pm EST. Delegates who submit later than this deadline will not be considered eligible for awards.

The sections of the WIMUN NY HS 2020 Position Paper are as follows:

1. Topic Background – What are the main elements of the problem at hand? Why is this issue relevant and important to the international community and what are the main positions on the issue (e.g. major powers, political blocs, and countries key to the issue or conflict)? What actions has the international community undertaken thus far on the issue (UN resolutions, treaties, conventions, working groups, etc.)?

2. Country Position – What actions has your country undertaken on this issue, both nationally and through the United Nations? Has it given any speeches or public addresses on the issue, and has it drafted, spoken about, or voted on any UN resolutions relevant to the issue? Please use this paragraph to summarize and elaborate upon the positions expressed by your country, as well as discuss solutions that have been previously proposed by your country

3. Solutions – What solutions will your country be proposing to this issue in committee? What will it be recommending in committee, and how will it be defending these solutions? Which key arguments could be made both for against your solutions? Which member states will be aligned with your arguments and solutions, and which will not? For that do not align, how will you respond to their counterarguments, and what middle ground will you pursue in order to find consensus?
AWARDS CRITERIA

The following awards will be given out at WIMUN NY HS 2020:

Delegation Awards

- Best Large High School Delegation
- Best Small High School Delegation
- Outstanding Delegation: Africa
- Outstanding Delegation: Asia-Pacific
- Outstanding Delegation: Eastern Europe
- Outstanding Delegation: Latin America and Caribbean
- Outstanding Delegation: Western Europe and Others

*Note: Individual delegates are only eligible for Diplomacy Awards; outstanding delegation awards will only be awarded in regions where there are two or more competing delegations and are not separated by the high school/university division.*

Individual Awards

- Diplomacy Awards
- Position Paper Awards

*Diplomacy Awards* represent the delegates in committee that pursue consensus, cooperation, and negotiation throughout conference. These awards are not tiered and will be awarded to a small portion of committee that best exhibits the spirit of diplomacy. Delegates who are awarded a Diplomacy Award at WIMUN NY HS 2020 must fulfill the following criteria during the entire conference:

- Act in the spirit of the United Nations and its values
- Actively pursue consensus throughout negotiations
  -Contributes enthusiastically to the drafting of a resolution and raises issues relevant to the pursuit of consensus
  -Actively listens to concerns of other delegations
  -Actively proposes alternative solutions and compromises during Informal Negotiations

- Engage with other delegates diplomatically and respectfully
- Be prepared for opening remarks which are informative with regards to the country’s policy and ensure that other delegates gain an understanding of the position the country a delegate is representing
• Have submitted a position paper prior to the conference and actively reflect the positions and solutions proposed in it throughout committee sessions
• Attend all sessions of training and debate

Each committee will award a single *Position Paper Award* to the delegates whose document demonstrates exemplary writing and understanding of the topic at hand. A document worthy of the Position Paper Award will:

• Follow the structure outlined by WIMUN NY HS 2020 and organize its ideas thoughtfully
• Utilize thoughtful, concise grammar and language
• Reflect a firm grasp on the committee’s topic of debate
• Be solution-oriented and acknowledge other points of view
CONTACT US

General Inquiries

- Secretary-General: Madeleine Northfield, secgen.wimun@gmail.com

Country Assignments

- Under-Secretary-General of Global Communication, Andrew Fawaz, communications.wimun@gmail.com

Letters of Invitation

- Complete the online form for a Letter of Invitation here.

Registration, Payment Issues, WIMUN approach and Other Substantive Questions

- Under-Secretary-General of Global Communication, Andrew Fawaz, communications.wimun@gmail.com

Website, Social Media and Press

- Assistant-Secretary-General of Global Communication, Claudia McDonnell, media.wimun@gmail.com

Accommodation, Conference Logistics, Social Events

- Assistant-Secretary-General for Conference Management: Khai Nguyen, logistics.wimun@gmail.com

Content Related Questions, Position Papers, WIMUN approach, Style of Debate

- Under-Secretary-General for General Assembly Affairs and Conference Management: Alicia Landin, committees.wimun@gmail.com
ANNEX A: MAP OF NEW YORK
HARASSMENT RESPONSE GUIDELINES AT WFUNA EVENTS

WFUNA INTERNATIONAL MUN
JANUARY 30 - FEBRUARY 2, 2019
NEW YORK, UNITED STATES

INTRODUCTION
The World Federation of United Nations Associations (WFUNA) is a global nonprofit organization working to strengthen and improve the United Nations through the engagement of people who share a global mindset and support international cooperation – global citizens – in all types of events.

Harassment behavior or conduct is contrary to WFUNA Constitution, by-laws, objectives and the United Nations values which promote in all occasions “tolerance, understanding, solidarity and co-operation among men, women and children throughout the world without distinction as to race, sex, language, religion or political orientation.”

WFUNA is committed to providing a harassment-free experience to all participants in all of its events. To that extent, this “Harassment Policy at WFUNA Events” offers guidance on how participants can engage with one another and with WFUNA personnel during the events, and the applicable procedures in case of harassment reports.

RESPONSE GUIDELINES

- Harassment can be defined as any improper and unwelcome conduct that might reasonably be expected or be perceived to cause offense or humiliation to another. Harassment includes – but is not limited to – words, gestures or actions which tend to annoy, alarm, abuse, demean, intimidate, belittle or cause personal humiliation or embarrassment to another; or that cause an intimidating, hostile or offensive work environment. It includes harassment based on any grounds such as nationality, race, religion, age, color, creed, ethnic origin, physical attributes, disability, gender, gender identity or sexual orientation. It can include a one-off incident or a series of incidents. Harassment may be deliberate, unsolicited and coercive.

- In particular, sexual harassment is any unwelcome sexual advance, request for sexual favor, verbal or physical conduct or gesture of a sexual nature, or any other behavior of a sexual nature that might reasonably be expected or be perceived to cause offense or humiliation to another. Sexual harassment may occur when it interferes with

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1 Constitution of WFUNA, Article 1, (d)
participation to the event, is made a condition of participation to the event or creates an intimidating, hostile or offensive environment. It can include a one-off incident or a series of incidents. Sexual harassment may be deliberate, unsolicited and coercive. Both male and female can either be the victim or offender.

- A **participant** is any person who registers and/or participates in, free of charge or in exchange of a fee, to any type of event organized by WFUNA, any meeting, training, workshop, dialogue, camp or conference, etc. The **alleged offender**, subject to the resolution processes described hereunder, may be any participant or WFUNA planning team member.

- Any participant to any event organized or co-hosted by WFUNA will be responsible for harassment behavior or conduct. He/she may be subject to the appropriate administrative or disciplinary measures by WFUNA. And participants who are found to have violated this policy could face expulsion at the discretion of WFUNA.

- Any participant experiencing harassment should immediately report the incident to WFUNA Secretary-General or any WFUNA Officer or staff. They are recognizable by their badges in all occasions.

- A meeting with the alleged offender will be convened by WFUNA where he/she, who may not understand that he/she is being offensive, will be explained the reasons and asked to stop or alter his/her behavior. Complainants who feel that they are being subject to harassment are encouraged, where possible, to inform the alleged offender that his/her conduct is unwelcomed and request that such conduct ceases.

- WFUNA will seek to assist the complainant in contacting security personnel or local law enforcement as appropriate, and take any other measures deemed necessary to ensure participants feel safe. It is the responsibility of the complainant to work directly with security or law enforcement to initiate security or legal enforcement.